

Single Interface to the Field (SIF) Account Creation Instructions

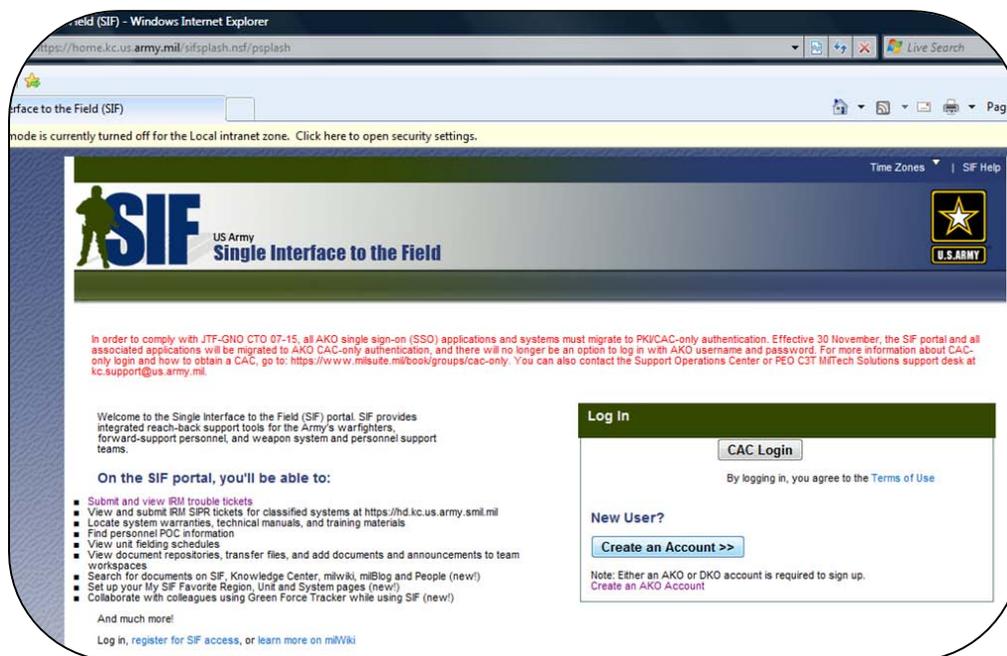
For future PD TIS software releases, software downloads and updated reference data will be distributed through the Single Interface to the Field (SIF).

All PD TIS Users who wish to request or download software must first obtain a SIF Account.

Note: Users must first have either an AKO or DKO account in order to sign up for a SIF account.

To request an account, go to: <https://sif.kc.us.army.mil/>

Select the “create an Account” options shown in the log in section (lower right hand of SIF home page).



Fill out the SIF Account Creation form, shown below.

Note 1: All government contractors will need a government sponsor in order to obtain a SIF account. Government contractors must alert their government sponsors on their account request submissions; once they receive the “SIF Registration Approval” e-mail they should NOT respond, but forward the approval e-mail to kc.support@us.army.mil.

Note 2: In the blocks for “Access Request for” block, users should not click on either “USF” or “TOCFEST”.

The screenshot shows a web browser window titled "Windows Internet Explorer" with the address bar displaying "https://home.kc.us.army.mil/sifregpub.nsf/Reg". The page content includes a yellow warning bar at the top stating "mode is currently turned off for the Local intranet zone. Click here to open security settings." Below this is the "Portal Registration Form" header. The form contains several sections: "Account Information" with a note that account type is populated based on AKO and a field for "Account Type" showing "Department of the Army (DA) Civilian"; "User Information" with fields for "First Name", "Middle Name", "Last Name", "Gov't Organization", "Gov't Location Supported", "Position / Job Title", "Company Name", "Duty Location Street Address", "Duty Location City", "Duty Location State", "Duty Location Zip Code", "Commercial Phone Number", and "DSN Number"; and a section for "Are you a US Citizen?" with radio buttons for "Yes" and "No". Below this is the "Access Request for" section with checkboxes for "USF" and "TOCFEST". At the bottom, there is a red instruction: "Please provide the reason you require access to the SIF portal. If you also need access to USF or TOCFEST data please provide your Need to Know below." followed by a "Request Reason:" label and a text input field.

Once you’ve completed the account creation form and click “Agree” to register your SIF account it will take approximately 24 to 48 hours to activate.

If you encounter any issues, please contact the Software and Operations Center (SOC) 24x7Toll Free, at 877-839-0813; DSN at 312-737-1608; or STE DSN at 312-259-7525.